



CITY OF TACOMA SUSTAINABLE TACOMA COMMISSION HYBRID MEETING

DRAFT AGENDA
THURSDAY, APRIL 18, 2024
5:00 PM TO 7:00 PM

This meeting will be held both virtually and in-person. In person location is the Tacoma Municipal Building, 747 Market St, room 248.

The Tacoma Municipal Building is served by Pierce Transit bus routes 1, 2, 11, 16, 45, and 57. Visit www.triplanner.piercetransit.org to find your route. The Tacoma Municipal Building also has bike racks at the Market Street and St. Helens Ave entrances. Visit www.cityoftacoma.org/mobility for a map of Tacoma bikeways.

Meeting phone line: (253) 215-8782

Meeting hyperlink: <https://us02web.zoom.us/j/84328083947?pwd=YXo2N1dURXJhRkxpSHNMMnZlRTIGQ09>

Meeting ID: 843-2808-3947

Meeting password: 253253

Microphones will be muted and cameras turned off for all meeting participants, except for the Commissioners and staff presenters. Public comments will be accepted in meeting during the time set aside by the agenda. In addition, the Commission encourages community members to submit written comments prior to the meeting by 4:00 p.m. on April 18, 2024. Please e-mail your comments to lfarmer2@cityoftacoma.org put in the subject line "STC Meeting 4/18/24", and clearly indicate which agenda item(s), if any, you are addressing.

- I. CALL TO ORDER AND ROLL CALL**
- II. APPROVE APRIL 18 AGENDA AND MARCH 21 MINUTES**
- III. PUBLIC COMMENTS**
- IV. STAFF UPDATES**
- V. SUSTAINABILITY SMALL GRANTS - VOTE**
- VI. CHARTER REVIEW AMENDMENT - DISCUSSION**
- VII. PUBLIC COMMENTS**
- VIII. OBJECTIVES FOR NEXT MEETING**
- IX. ADJOURNMENT**



**City of Tacoma
Sustainable Tacoma Commission
Meeting Minutes**

Date: March 21, 2024

Commission Members Present: Matthew Benedict (in-person), Lexi Brewer (in-person), Evlondo Cooper (Co-Chair), Sheena Hewett, Tony Ivey, Adam Reichenberger, Laura Svancarek (in-person), John Doherty (in-person), Casey Twiggs, Lowell Wyse (in-person), Mike Chang (in-person), Devynne Le

Commission Members Excused:
Margaret Schwertner

Others Present:
Office of Environmental Policy & Sustainability: LaKecia Farmer, Carson Brock

Call to Order & Roll Call

This meeting was called to order by Commission Co-Chairperson Evlondo Cooper at 5:04 pm, including an acknowledgement of the traditional indigenous lands this Commission conducts its business on. The Chair welcomed Commissioners, staff, and members of the public. Then, Chair Cooper administered a roll call, where Commissioners acknowledged their attendance.

Unanimous Approval of March 21, 2024 Meeting Agenda

Unanimous Approval of February 22, 2024 Meeting Minutes

Public Comment

No public comments were delivered verbally during this agenda item.

Staff Updates

- Sustainable Small Grant Program Closing at end of the Month
- Sustainability Expo happening April 13th
- STC Signup for Expo Booth
- Commissioner Wyse brought up where status is with OEPS placement, and status on Jim Parvey's role that was put on hold. He brought up writing a letter to IPS to request more info from IPS.

Important Dates

South Sound Sustainability Expo Saturday April 13th 10am-3pm

Subcommittees

Permit Subcommittee and Transportation subcommittee:

Commissioner Doherty explained that permitting is important around trees and land use, the Comprehensive planning around health, wellness, equity and more.
Commissioners Reichenberger, Doherty, and Cooper were interested in Permitting Subcommittee
Transportation: N/A

Deconstruction and Salvage- Discussion

Chair Walker was present to discuss the Deconstruction Resolution passed last night. The resolution passed to conduct a study. She explained the benefits around historic Tacoma with huge economic benefits and green jobs. Staff (Christina Caan) mentioned Salvage and Deconstruction are not the same but work hand and hand with one another. Staff and Chair Walker discussed with commissioners that the resolution is addressing:

1. Formalizing salvaging assessments
2. Incentivizing deconstruction projects and material use
3. Deconstruction of City-owned buildings
4. Workforce development on Deconstruction
5. City assistance with storage for salvaged and deconstructed materials

Staff are directed to report on each item by May 21st for better cost estimates, to incorporate in the budget process

Commissioner Brewer asked who the clients will be giving/selling deconstruction material to

Commissioner Hewett mentioned the issue with cost and storing them until use could be a problem

Chari Walker spoke on a part of the report are to find storage options, and she is open to suggestions on space, or other aspects around cost around deconstruction.

Commissioner Chang mentioned planning Building Capital with end for useful life for city building. He would like to see addressed what type of vehicles and area that the site will be located in, in terms of equity, health, and wellness.

Commissioner Hewett mentioned architects are discussing how companies started incorporating design for deconstruction

Chair Walker spoke about how after May, there will be some decisions being made

CAP 2023 Progress:

Commissioner Twiggs made a motion to approve STC's letter for Climate Action Plan Progress Report 2023 and it was approved unanimously.

Public Comment

No further public comments were delivered verbally during this agenda item.

Tentative Objectives for the Next Meeting (April, 2024)

Urban Forestry, and Sustainable Small Grant program.

Adjournment

There being no further business, the Commission unanimous approved an adjourned at 6:47pm.

The next meeting of the Sustainable Tacoma Commission will be held hybrid on Thursday April 18th, 2023, at 5:00pm, on zoom and at Tacoma Municipal Building, room 220A.

Evlondo Cooper and Margaret Schwertner, Co-Chairs

LaKecia Farmer and Carson Brock, Staff / Note Takers

Sustainable Tacoma Commission (STC)

4/18/2024 Hybrid Public Meeting

Welcome

Commissioners

Members of the public

Presenters and staff support:

City of Tacoma, Office of Environment Policy and Sustainability:

LaKecia Farmer, Carson Brock, Kristin Lynett

Rochelle Gandour-Rood, Tacoma Public Utilities



Office of
Environmental Policy
and Sustainability

Call to Order



Land Acknowledgment

ʔuk'wədiid čət ʔuhigwəd txwəl tiit ʔa čət ʔal tə swatxwixwtxwəd ʔə tiit puyaləpabš. ʔa ti dxwʔa ti swatxwixwtxwəd ʔə tiit puyaləpabš ʔəstətətłil tul'al tudiʔ tuhaʔkw. didiʔt ʔa həlgwəʔ ʔal ti sləxłil. dxwəstətłils həlgwəʔ gwəl ʔ'uyayus həlgwəʔ gwəl ʔ'uʔ'axwəd həlgwəʔ tiit bədədəʔs gwəl tixdxw həlgwəʔ tiit ʔiisəds həlgwəʔ gwəl ʔ'uʔalalus həlgwəʔ gwəl ʔ'utxwəlšucidəb. xwəla ···b ʔə tiit tuyəl'yələbs.

We gratefully honor and acknowledge that we rest on the traditional lands of the Puyallup People. The Puyallup people have lived on this land since the beginning of time. They are still here today. They live, work, raise their children, take care of their community, practice their traditional ways and speak the Twulshootseed language – just as their ancestors did.



Office of
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and Sustainability

Roll Call

Commission Members

Matthew Benedict

Lexi Brewer

Mike Chang

Evlondo Cooper (Co-Chair)

John Doherty

Sheena Hewett

Tony Ivey **(farewell!)**

Gloria (Joy) Kazuko Mohammad **(Unofficial welcome!)**

Adam Reichenberger

Margaret Schwertner

Laura Svancarek

Casey Twiggs (Co-Chair)

Lowell Wyse

Devynee Ye

Agenda – 4/18/2023

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II.APPROVE APRIL 18 AGENDA AND MARCH 21 MINUTES

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IV.STAFF UPDATES

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VIII.OBJECTIVES FOR NEXT MEETING

IX.ADJOURNMENT

(Motion)



Office of
Environmental Policy
and Sustainability

3/21/2023 Meeting Minutes Approval

(Motion)



Office of
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and Sustainability

Public Comments



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Staff Updates

- Tony's last meeting
- Joy's first official meeting will be May 16
- 2024 Sustainability Expo Recap



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and Sustainability

Subcommittee Reports

- Permit
 - Reached out to PDS staff to give an overview to full STC about permit/EIS process



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and Sustainability

Other Business Items

Small Sustainability Grants

Context

- Projections for each utility
- Previous vote format
- Evaluation Criteria
- Full funding, some funding, no funding for each project
- Recuse yourself/abstain if there is a conflict of interest (personal gain)



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Other Business Items

Small Sustainability Grants

Projections if each project were fully funded

- Approximately \$60k for Round 1 with \$40k leftover

	Wastewater	Solid Waste	Stormwater	General Gov't
Total for Round 1	\$ 7,065.00	\$ 17,397.95	\$ 16,965.00	\$ 17,497.95
Leftover for Round 2	\$ 17,935.00	\$ 7,602.05	\$ 8,035.00	\$ 7,502.05



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Other Business Items

Small Sustainability Grants

- Previous (modified) Vote Template

Grant Name	
Utilities Giving the OK?	
Cost Ask / Award	
Conditions or Limitations	
Other	
Motion Draft - “I make a motion to fund <u> [grant name] </u> at <u> [amount] </u> [with conditions if necessary].”	
2nd Vote Outcome	

Other Business Items

Small Sustainability Grants

- **Evaluation Criteria:**

- ***Does the project:***

- Demonstrate a clear benefit to one or more of the three Environmental Services utilities?
- Align with sustainability goals as outlined in the City's 2030 Climate Action Plan?
- Provide opportunities for local partnerships and community participation?
- Create multiple and/or long-term benefits to the Tacoma community?
- Promote local and regional climate change adaptation and mitigation efforts?
- Allow for measurable results and long-term, lasting success?
- Identify a clear need for financial assistance?



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Other Business Items

Small Sustainability Grants

- **Process Decision:**
- **Vote on one-by-one or other?**
- IF vote one-by-one order is:
 1. Projects with no questions or concerns
 2. Projects that were flagged w/ questions or concerns
- Each project is voted on one-by-one based on evaluation criteria
- Remember: full funding, some funding, no funding



Other Business Items

- Charter Amendment Proposal



Public Comments



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Objectives for Next Meeting (May 16)

- Urban Forestry: DNR Grants and Community Tree Program (w/TTF)
- CAP Progress Report



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Adjournment

(Motion)



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